



# **National Finance Center Customer Notification**

**Date of Notification:** April 1, 2009

**Subject:** Delay in Last Pass of PAYE

**Database/Customer(s) Affected:** All Customers

## **Dear Customer:**

This customer notification is to advise all agencies that NFC will modify the PAYE schedule for Pay Periods 6 and 7, 2009.

Listed below is the modified schedule:

- Pay Period 6, 2009, the first pass of PAYE will run as normally scheduled on Thursday, April 2, 2009 for CV's 05, 06, and 08. For CV07 only, the first pass of PAYE will run on Friday, April 3, 2009. The last PAYE Pass for all CV's will run on Saturday, April 4, 2009.
- Pay Period 7, 2009, the first pass of PAYE will run as normally scheduled on Thursday, April 16, 2009 for CV's 05, 06, and 08. For CV07 only, the first pass of PAYE will run on Friday, April 17, 2009. The last PAYE Pass for all CV's will run on Saturday, April 18, 2009.

Please note that we will return to our regular Thursday, Friday PAYE schedule beginning Pay Period 8, 2009. We apologize for the late notification and any inconvenience this may have caused.

If you have any questions regarding this notification, please contact the NFC's Client Management Branch at [Customer.Support@usda.gov](mailto:Customer.Support@usda.gov).

DL/M5-09-048/046

## **TIP OF THE WEEK**

Agencies are encouraged to review TMGT Table 3 (T&A Contact Point Name and Address) for any outdated/invalid entries or valid entries with incorrect address and/or phone data. Any entries requiring corrections should be addressed timely to ensure NFC has valid data when contact with the agency is necessary and to facilitate mailings from NFC.